



FINAL REPORT FORM FOR CLEANUP GRANTS

Return within two weeks of work completion.

Questions? Please call Harry Heafer at 441-8035

Grant Awarded
PW _____
KLLCB _____

Please fill out this report as soon as your project is completed while the information is fresh in your mind. ***You must return this form to the KLLCB office before your money can be dispersed to you.*** Remember to included photographs.

Name of Organization	Contact Person:
Address	Phone Number: (H) (W)
Location Cleaned Up:	Total Number of People Who Participated (including planning): _____
How many people hours were spent on planning, organizing and implementation of project. If 10 people volunteered 2 hours each and 2 people volunteered 15 hours each, this is a total of 50 people hours - $(10 \times 2) + (2 \times 15) = 50$. Include all time you spent no matter how trivial it may seem. <div style="text-align: right;">Total Volunteer Hours: _____</div>	

Size of cleanup <i>area</i> or <i>length</i> of street (indicate which).	blocks	or miles
How much was picked up (including recyclable)?	bags	or pounds
How much was recycled? Fill in amount and circle how it was measured. Use a 30 gal (trash can) bag for measuring. Use your best estimate.		
Aluminum bags or pounds	Glass bags or pounds	
Scrap Metal bags or pounds	Appliances number of	
Paper bags or pounds	Batteries number of	
Plastic (Soda/Milk) bags or pounds	Tires Recycled number of or pounds	
Brush Composted/Mulched rolloffs or pounds	Other (Specify)	

List the names of any other organization(s) involved (if any):

List any In-Kind contributions or donations made to this project (meals, refreshments, tools, vehicles, fliers, gas etc.) <i>This part is extremely important. Be as thorough as possible.</i>	
What was donated?	What is it worth?
	\$
	\$
	\$
	\$

****Photographs must be included in order to receive KLLCB Clean-up Mini-grant****

Signature: _____

Date: _____

Brief description of completed project. *Include before, during and after photographs.*

Brief description for what the mini-grant money was/will be used for.

Additional Comments

Please help us evaluate the effectiveness of this program.

Do you feel the project was worthwhile? Why?
What changes in guidelines would you like to see if we continue this project next year?
How can the Keep Lincoln & Lancaster County Beautiful Program better serve your community in future projects?
Ideas and Suggestions